



THE DANCE WORKS

DECEMBER – 2018



HOLIDAY BREAK: There will be **NO CLASSES** from Mon., Dec. 24, 2018 thru Sat., Jan 5, 2019. Classes resume on Mon., Jan 7, 2019. HAPPY HOLIDAYS!!!

BREAKDOWN OF RECITAL SHOWS: A breakdown of the recital shows will be available shortly. Please check the list carefully and if your children are in different shows, please alert the office as soon as possible.

TUITION: Tuition is due the 1st thru the 7th of every month. A \$10 late fee is applied after the 7th of the month on all tardy accounts. Payments can be mailed to The Dance Works, 1580 Osgood St., N. Andover, MA 01845 to avoid this late fee. **Reminder:** Please put student(s) name on check to alleviate posting your payment to an incorrect account.

ONLINE PAYMENTS: You may also sign up for a Parent Portal account to pay your bill with a debit or credit card online. This payment can be set up to recur monthly or be used at will. Please email contact@thedanceworks.us to have an activation link sent to your email, or ask at the office.

COSTUME BALANCES: Costume balances will be due on February 1st. Invoices will be sent via email during the holiday break, or soon thereafter so you have time to plan. Please see the office with any questions.

WINTER WEATHER CANCELLATIONS: Any cancellations due to bad weather will be posted on our website at www.thedanceworks.us and will be announced on the studio answering machine. If in doubt, call the studio at 978-683-9390 one hour before your scheduled class time. **Please do not rely on social media or email for weather cancellations. Our website is the official source of this information.**

DANCE WORKS MERCHANDISE: We have a variety of logo merchandise available through our online store. Please visit <http://www.thedanceworks.us/store.html> to shop!

BIRTHDAY PARTIES: Need a new idea for your child's birthday party? The Dance Works offers a variety of fun parties to choose from for your child and his/her friends. Parties are held for 1½ to 2 hours and consist of 1 hour of dance and physical activities and a half hour to open presents and/or enjoy cake and snacks. The parent shall provide all food, drinks, paper goods and utensils. The one-hour dance portion consists of song, dance and physical activities geared to the party theme. We also offer a fun-filled hour of physical activities and tumbling on our gym mats for those who would like that type of party. The cost is \$125.00 per 1½-hour party (\$175 for 2 hours). A deposit of \$50.00 is required the day you book your party; the balance is due 2 weeks prior to your party. For more information, see the office or visit the [Birthday Parties](#) page of our website.

WEBSITE: www.thedanceworks.us

EMAIL ADDRESS: contact@thedanceworks.us – please remember that important issues such as absenteeism, tuition payments, class changes, etc. should **not** be discussed via e-mail.

NEWSLETTERS: If you do not own a computer and/or would like a copy of the latest newsletter, one can be obtained at the office.

NOTEWORTHY NEWS: Congratulations to Maggie Sprague and Lacey Stewart who performed in the New England Dance Ensemble's November production of *The Nutcracker*.

Happy holidays from all of us at

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